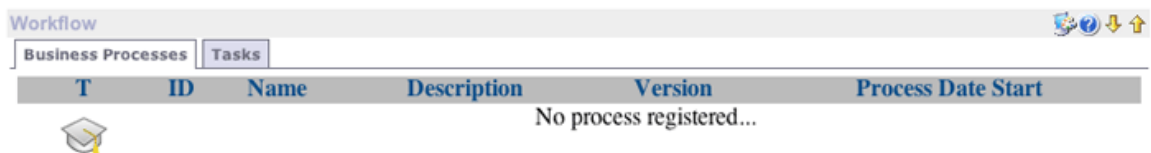


[DocV1.Workflow](#)

The workflow portlet

The workflow portlet is composed of two tabs :

- the business processs definion tab : that list the deployed process and allows the user to start them.
- the user task list : to allow current user to perform operationnal tasks.



The edit mode allows the admin of the portlet to upload PAR archives that contains all the business process custom classes and XML definition files.

You can find 2 predefined PAR at the path : exoplatform/exo-business-process.

You can use the maven task :

```
maven exo:bp
```

to create the PAR archive of one of the process.

To upload those PAR files, you need to go to the edit mode of the workflow portlet. You will find an upload form there as shown in the next screenshot :


Here is a list of business processes that you can download from this site :

- Holiday Request exoplatform.business-process.holiday-1.0.par
- Payraise Request exoplatform.business-process.payraise-1.0.par

Once the process has been uploaded, you will view a table with the process definition information including the ID, the version number and a start link.

Workflow 					
Business Processes		Tasks			
T	ID	Name	Description	Version	Process Date Start
	1	holiday process	holiday process description	1	Start Process

The user that clicks on the start link will have to fill a form. That form is specific to each process.

Workflow 	
Business Processes	Tasks
Request some holidays	
Start (dd/mm/yyyy) :	12/02/2005
End (dd/mm/yyyy) :	25/02/2005
Let's pray Cancel	


When a process has been started, the next activity task will have to be resolved by the authorized user. That assignation part is also specific to each process. In our example, the process initiator is also the actor that is assigned with the task.

Therefore, when going to his Task tab he will see the following table :

Workflow 						
Business Processes		Tasks				
T	ID	Name	Description	Process Name	Process Date Start	Manage
	56	evaluation	N/A	holiday process (1)	2/9/05 4:45 PM	Manage


As in the start phase, a click on Manage link will prompt a form to fill and a new task will be assigned or the process will end.

eXo Wiki - DocV1 - Workflow



Workflow 

Business Processes | **Tasks**

evaluate holidays	
Initiator :	admin
Start (dd/mm/yyyy) :	12/02/2005
End (dd/mm/yyyy) :	25/02/2005
Approve Disapprove Refuse Cancel	

Workflow 

Business Processes | **Tasks**

T	ID	Name	Description	Process Name	Process Date Start	Manage
	71	hr acknowledgement	N/A	holiday process (1)	2/9/05 4:46 PM	Manage
	73	assign replacement	N/A	holiday process (1)	2/9/05 4:46 PM	Manage

[DocV1.Workflow](#) (en)

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